

## MINUTES

Thursday, May 17, 2007  
Lykens Township Municipal Building

The regular monthly meeting of the Upper Dauphin Council of Governments was called to order at 7:35 p.m. by President Alan Loesch with the pledge of allegiance to the flag. The following persons were in attendance:

|               |                       |
|---------------|-----------------------|
| Alan Loesch   | Jefferson Township    |
| John Windish  | Dauphin Borough       |
| Harry Shiro   | Gratz Borough         |
| Mark Long     | Gratz Borough         |
| Ray Kissinger | Gratz Borough         |
| Dale Shoop    | Halifax Township      |
| Carol Eppley  | Halifax Township      |
| Ray Deppen    | Lykens Township       |
| Jean Deppen   | Lykens Township       |
| Albert Morgan | Lykens Township       |
| Jim Bullock   | Millersburg Borough   |
| Judy Snyder   | Upper Paxton Township |
| Steve Boyer   | Medic 6               |
| David Blain   | Lower Paxton Township |
| Linda Bechtel | Secretary-Treasurer   |

There were seven municipalities present, ten are needed for a quorum.

### **MINUTES OF THE PREVIOUS MEETING**

The minutes of the April 19 meeting were approved as read. It was also noted that meeting minutes are posted on the COG website [www.udcog.org](http://www.udcog.org).

### **TREASURER'S REPORT**

Checking Account:

|                  |                  |
|------------------|------------------|
| Balance April 19 | \$4,855.13       |
| Receipts         | -0-              |
| Expenditures     | 248.00           |
| Balance May 17   | <u>\$4607.13</u> |

Money Market CD:

|                  |                  |
|------------------|------------------|
| Balance April 19 | \$5,166.47       |
| Interest         | 17.24            |
| Balance May 17   | <u>\$5183.71</u> |

The Treasurer reported that dues had been received from all municipalities except Lykens Borough and that a bill for the \$15.00 for website maintenance had been paid. The Treasurer's report was approved as read.

## **CORRESPONDENCE**

A letter was received from Harrisburg Area Transportation Study (HATS). Technical Committee meeting will be held June 8 at 9:00 a.m. and Coordinating Committee will be held June 22 at 9:00 a.m. All HATS meetings are held in the 2<sup>nd</sup> Floor Board Room of Capital Area Transit offices, 901 N. Cameron Street, Harrisburg.

## **OLD BUSINESS**

### PENN-DOT Mandated Sign Upgrades

Mr. Dale Shoop, Roadmaster for Halifax Township, who is spearheading this project reported that forms have been finalized and will be sent out to municipalities within the next few weeks for them to list the type and quantity of signs they are interested in purchasing. He distributed copies of the forms to those in attendance. The group also discussed the bidding, purchase and billing of the signs.

## **NEW BUSINESS**

Mr. David Blain, who is a Lower Paxton Township Supervisor, a member of the board of directors of the Capital Tax Collection Bureau and a certified public account with McKOnly & Asbury of Camp Hill, then talked to the group about tax law revision. He explained how the local tax collection office, in our case the Upper Dauphin Income Tax Office, is our agent to collect and distribute this tax. They are appointed by the local governments and school boards and are accountable to them. He urged municipalities and school boards to review their revenues over the past five years to see if there is any unexplained increase or decrease in their revenues and are the funds being distributed in a timely manner. The tax office should also provide By-laws by which they operate and a copy of their financial audit.

COG decided to form a committee, headed by Judy Snyder of Upper Paxton Township, to begin working on this project. The first step will be to ask all municipalities and school boards to review their revenues for the earned income tax for the last five years and determine if there is a trend. COG will be drafting and sending a letter out asking that the local entities check to see what their trend for revenues shows for the last five years.

### Medic 6

Steve Boyer, Executive Director for Medic 6, then gave an update on Medic 6. They are attending individual municipal meetings and also providing municipalities with audited financial information for Medic 6. They are also providing information to be included in municipal newsletters and local paper reporting on the calls and also the value of membership. Steve also reported that rather than the mass mailing that Medic 6 usually does annually for membership and donations they will be running a form that you can clip and send in to Medic 6 in the Upper Dauphin Sentinel for several weeks. This will save printing of forms and postage that was spent on a mass mailing. Steve also urged that municipalities send a letter in support of the federal grant that Medic 6 has applied for to replace ambulances. COG asked that a Medic 6 draft a letter and bring it to the next COG meeting for the COG to approve sending it as a group showing their support of the grant.

## **ANNOUNCEMENTS**

Jim Bullock then announced that Millersburg Borough will be celebrating their 200<sup>th</sup> Anniversary this summer. There are various activities throughout the summer and the big celebration will be held the last week of August through Labor Day.

The next COG meeting will be June 21 in the Halifax Township Municipal Building. COG will not meet in July and August.

The meeting was adjourned at 9:15 p.m.