

UPPER DAUPHIN COUNCIL OF GOVERNMENTS  
MEETING MINUTES  
JULY 17, 2025

President Chris Dietz welcomed everyone and called the meeting to order at the Washington Township Municipal Building at 6:30PM. Attendees recited the Pledge of Allegiance.

Attendance:

Dennis Henninger	Elizabethville Borough	Jerry Duke	DCPC/TCRPC
Lynn Shadle	Gratz Borough	Gerald Wolfgang	Gratz Fire Company
Carole Wertz	Lykens Borough	Jackie Neiswender	Halifax EMS
Jordan Shetterly	Mifflin Township	Tim Neiswender	Halifax EMS
John Shetterly	Mifflin Township	Frank Klinger	Halifax EMS
Chris Dietz	Millersburg Borough	James Swartz	LifeTeam EMS
Ann Jackson	Millersburg Borough	Steve Boyer	LifeTeam EMS
Bob Coleman	Upper Paxton Township	David Roadcap	Mbg. Area Ambulance
Rich Wiest	Upper Paxton Township	Rob Brady	ROBB Consulting LLC
Glenn Stonerod	Washington Township	Jason Kirsch	ROBB Consulting LLC
Donna Sitlinger	Washington Township	Jack Kerwin	Solicitor
Ben Brown	Washington Township	Rodney & Rhonda Lebo	UP Twp. residents
Ed Baker	Wayne Township	Tamara & Roger Hummel	Wash. Twp. residents
James Shuttlesworth	Williams Township		

Nine municipalities were represented, which established a quorum.

Approval of Minutes – Motion by Carole Wertz, seconded by Dennis Henninger to approve the April 17, 2025 minutes as presented. Motion carried.

Treasurer's Report – Secretary Jackson reviewed the 2025 checkbook ledger with attendees. The June 30, 2025 balance is \$6,862.12. Motion by Glenn Stonerod, seconded by Carole Wertz to approve the Treasurer's Report as presented. Motion carried.

Correspondence – An invitation to join PA COG was received. There was no interest in pursuing membership.

Public Comment – Rodney and Rhonda Lebo attended to learn the progress being made on the EMS Study.

Guest Speakers – Rob Brady and Jason Kirsch, ROBB Consulting, LLC. – Mr. Brady gave a presentation of EMS Final Report and Strategy Plan. The study is close to being finalized, with some additional data pending. Per the findings of the study, motion by Lynn Shadle, seconded by Bob Coleman to have ROBB Consulting continue with the process to set up an Authority and to look at various models with the goal of establishing a framework for the Authority. Motion carried. The EMS Study Group will continue this work. We will need to ask ROBB Consulting for a cost estimate to continue supporting this process with the intent to utilize the \$1 per resident that COG requested member municipalities to include in their 2025 annual budgets.

Steve Boyer spoke as a member from the Ambulance Community, advocating a unified emergency services concept.

## New Business

Flagger Course Expenses – Motion by Glenn Stonerod, seconded by Dennis Henninger to reimburse Millersburg Borough \$240.75 for John Hoffman's wages to take the trainer course and to teach two Flagger Training courses and to reimburse Mr. Hoffman \$21 for mileage for teaching the class at Lykens Borough. Motion carried.

Old Business – None.

Discussion - Problems of Local Municipalities – Nothing further.  
Announcements

Jerry Duke reminded attendees to check the Tri-County Regional Planning Commission's website to provide public comment on two separate topics. He also offered to provide links on TCRPC website to municipal newsletters and he will share the UDCOG EMS Study information on their site.

Lynn Shadle invited everyone to Gratz's Antique Farm Machinery and Tractor Parade and announced the dates for the Gratz Fair, September 14-20.

President Dietz announced that Halifax's National Night Out will be on August 2<sup>nd</sup> from 5-8PM at Fort Halifax Park. There will be a table set up for UDCOG EMS info. Millersburg's National Night Out will be on August 5<sup>th</sup> from 5:30-8PM at the Millersburg Pool. President Dietz thanked Glenn Stonerod for helping with the stand at Elizabethville Yard Sale Days and for donating a UDCOG.org banner. President Dietz also thanked Don Shutt for helping at Millersburg's Fireworks event.

COG UCC Appeals Board Update – Secretary Jackson reported that she is in the process of updating the Board member listing. President Dietz asked for members' assistance in obtaining additional members. Solicitor Jack Kerwin will serve as legal counsel. There are possibly appeal applications coming from Williamstown Borough and Reed Township.

Location For Next Meeting – The next meeting will be on November 20<sup>th</sup>. Location to be determined.

Adjournment – Motion by Glenn Stonerod, seconded by Dennis Henninger to adjourn the meeting at 8:16PM. Motion carried.

Respectfully submitted,

Ann Bowman Jackson  
UDCOG Secretary/Treasurer